



# METAMORA PARK DISTRICT

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## Regular Meeting Minutes

**Date and Time of Meeting:** Wednesday, March 11, 2020 at 7:00 p.m.

**Location of Meeting:** Village Hall, 102 N Davenport St. Metamora, IL 61548

**Minutes Prepared by:** Sharon Leifheit, Secretary

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## Call to Order

Pledge	Performed at 7:01 p.m.
Roll Call	Matt Bidne, Kerry Brock, Andrew Kamm, Myranda Driskell, and Damian Baumann were present.
Approve Meeting Minutes	<p>Minutes for the following meetings were reviewed and approved as listed:</p> <p>Brock made a motion to approve the Minutes from the 02-12-2020 Regular Meeting. Kamm seconded the motion. All voted in favor. Motion passed.</p> <p>Kamm made a motion to approve the Minutes from the 02-12-2020 Executive Session Meeting. Baumann seconded the motion. All voted in favor. Motion passed.</p> <p>Kamm made a motion to approve the Minutes from the 02-16-2020 Special Meeting. Driskell seconded the motion. All voted in favor. Motion passed.</p>

## Public Input

	There was no public input.
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## Reports

Treasurer	<p>Joan Garber gave the Treasurer's Report. The treasurer also proposed closing the Commerce Bank checking account and transferring funds to the Commerce money market account for the commissioner's consideration. Commissioners were in agreement.</p> <p>Brock made a motion to approve the Treasurer's Report. Kamm seconded the motion. All voted in favor. Motion passed.</p>
Director	<p>Michelle Spielman gave the Director's Report. Spielman is working toward finding a replacement for Roger. Discussion on factors related to finding a replacement ensued. Survey fieldwork is done, but plat has not been produced yet.</p> <p>Bidne requested Spielman check with iParks on regulations regarding disposal of old computer equipment.</p>



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### Reports-Continued

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Pool	Mike Brockhouse gave the Pool Report. He noted he is still planning to begin cleanout and draining over spring break. Volunteer days will be April 11 and 18; both are full days. Opening date May 24 and May 25, but may need to be closed May 26 due to school still being in session. He currently anticipates he has 18 lifeguards lined up and would like to line up one or two more. He has plenty of concession and front desk applicants.
Budget	No report.
Marketing	No report.
Futures	Bidne inquired as to if anyone had heard updates about the proposed bike trail to Germantown Hills or news regarding extending public water to the Girl Scout camp. No items of note were reported in the general discussion.
Maintenance	No report.

### Old Business

Pool Opening Costs	Estimates as submitted by Brockhouse were reviewed and found acceptable by commissioners. He will proceed with the work.
Pool Chemicals for Year	Brockhouse discussed with the commissioners what chemicals would be needed for the year and various options available for purchasing.  Brock made a motion to approve the purchase of pool chemicals for the season not to exceed a total of \$4,500.00 from various vendors. Driskell seconded the motion. All voted in favor. Motion passed.
Sand Filter Replacement Sand Estimates	Brock made a motion to approve the sand filter replacement work as proposed by D&L not to exceed \$2,900.00 Driskell seconded. All voted in favor. Motion passed.
Ordinance 19-20-04	Ordinance annexing a 5.155 acre parcel commonly known as 822 Santa Fe Trail, Metamora, Illinois was reviewed.  Kamm made a motion to approve and adopt Ordinance 19-20-04 Annexing Certain Territory to the Metamora Park District. Brock seconded the motion. All voted in favor. Motion passed.



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### Old Business-Continued

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Ordinance 19-20-05	<p>Ordinance annexing a 135+/- Acre Parcel Located Southeast of the intersection of Mt. Vernon Street and Prairie Street, Metamora, Illinois was reviewed.</p> <p>Kamm made a motion to approve and adopt Ordinance 19-20-05 Annexing Certain Territory to the Metamora Park District. Baumann seconded the motion. All voted in favor. Motion passed.</p>
Equipment for Black Partridge Park (and other parks)	<p>Spielman prepared a summary Excel file of estimates previously discussed for commissioner review. Bidne expressed interest in a basketball court at Black Partridge Park. Brock also expressed interest in a sand volleyball court. Equipment purchases might possibly be made from available bond money. Discussion of various options ensued, as well as needs at each park. A finalized selection of equipment to improve Black Partridge Park as well as the other parks was considered. Spielman will also start preliminary research on a basketball court.</p> <p>Baumann made a motion to approve purchase of equipment not to exceed \$29,500.00 to improve parks as discussed. Driskell seconded the motion. Driskell, Bidne, and Baumann voted yes. Brock and Kamm voted no. Motion passed.</p>
Village Annexation of Black Partridge Park	<p>Bidne noted this is an ongoing conversation with the Village of Metamora. General discussion ensued. Bidne will collect more information, in particular as it relates to requirements to hook up to city water and sewer, compliance with Village Ordinances, and other concerns.</p>

### New Business

Ordinance 19-20-06	<p>An Ordinance amending the Metamora Park District Employee Policy, Procedures, and Code of Conduct Handbook was provided to the commissioners for review.</p>
Ordinance 19-20-07	<p>An Ordinance annexing a 0.68 acre parcel commonly known as 517 Coal Bank Road into the Metamora Park District was discussed.</p>
Ordinance 19-20-08	<p>An Ordinance annexing a 0.29 acre parcel commonly known as 515 Coal Bank Road into the Metamora Park District was discussed.</p>
Ordinance 19-20-09	<p>An Ordinance annexing a 0.50 acre parcel commonly known as 511 Coal Bank Road into the Metamora Park District was discussed.</p>



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### New Business-Continued

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Ordinance 19-20-10	An Ordinance annexing a 0.47 acre parcel, PIN 09-18-301-006, located southwest of the intersection of Coal Bank Road and Willow Glen Drive into the Metamora Park District was discussed.
Ordinance 19-20-11	An Ordinance annexing a 0.98 acre parcel, PIN 09-18-301-003, located southwest of the intersection of Coal Bank Road and Willow Glen Drive into the Metamora Park District was discussed.
Ancel and Glink Invoice	Invoice from Ancel and Glink for legal services related to annexations was presented for review by commissioners.

### Executive Session

Motion to Enter Executive Session	<p>Brock made a motion to enter Executive Session at 8:44 p.m. under Section 2(c) of the Open Meetings Act to discuss (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.</p> <p>Kamm seconded the motion. All voted in favor. Motion passed.</p>
Motion to Leave Executive Session	Brock made a motion to leave Executive Session at 8:57 p.m. Driskell seconded the motion. All voted in favor. Motion passed.
Vote on Executive Session Items	n/a

### Adjournment

	<p>Brock made a motion to adjourn at 8:57 p.m. Baumann seconded the motion. All voted in favor. Motion passed. Meeting adjourned at 8:57 p.m.</p>
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Matthew Bidne, President

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Sharon Leifheit, Secretary